***Pierce County Fire Chiefs Association***

***EMS Division***

**BYLAWS**

January 2014

Pierce County Fire Chief’s Association EMS Division is comprised of representatives of fire based emergency services and is a standing Division of the Pierce County Fire Chiefs Association.

***Mission Statement***

"Through county-wide collaborative efforts, the EMS Division of the Pierce County Fire Chiefs Association will work to enhance the delivery of pre-hospital emergency medical care throughout Pierce County."

**Article I: Objectives**

1. Review and improve our pre-hospital protocols with the use of evidence based medicine.
2. Promote continued quality care improvement by using consistent key performance indicators and benchmarks that are shared by all agencies.
3. Work collaboratively at the local, regional and state level with other stakeholders involved in the care of our patients including hospital systems, public health, behavioral health and law enforcement.
4. Provide support for the seamless sharing of patient care information between all EMS stakeholders.
5. Explore, develop and implement programs that will supplement the care provided by our EMS programs, while reducing the number of frequent utilizers within the EMS community.
6. Explore mechanisms to reduce the cost of providing care including joint purchasing and education and training.

**Article II: Members**

The Association shall have Active Members, designated as follows:

***Active members***

Medical Services Officers of the fire departments and fire protection districts within Pierce County.

**Article III: Rights of Members**

The qualifications and rights of members of each class shall be as follows:

***Members***;

One vote for each person represented in the Association.

Active members can vote.

**Article IV: Officers**

The officers of the Executive Board shall be:

Chairperson

Vice Chairperson

Secretary

Officers shall be members of the PCFCA and shall be elected at the January meeting for the following terms:

|  |  |
| --- | --- |
| Chair | 1 year |
| Vice Chair | 1 year |

Secretary position will rotate among all Division members

At the completion of 1 year as Division Chair, the Vice Chair will assume that position and a new Vice Chair will be elected.

Officers will be considered Active Members and are eligible to vote and hold office.

**Article V: Duties of Officers**

**Section I. *Chairperson***

The Chair of the EMS Division shall:

* Preside over all EMS Division meetings.
* Appoint committees and representatives as necessary.
* Perform duties and functions of the Division as the official Division representative.
* Represent the Division at meetings as needed.

**Section II. *Vice Chairperson***

Perform the duties of the chair in the absence of that officer.

Other duties as directed by the Chairperson.

**Section III. *Secretary***

Record and maintain the minutes of the meetings of the Division and Executive Board.

**Article VI: Vacancies in Office**

**Section I.** *Chairperson*

A vacancy in the office of Chairperson shall be filled by the Vice Chair.

**Section II.** *Other Officers*

A vacancy in any office other than Chairperson shall be filled by special election at the next regular Committee meeting

The special election shall be for the unexpired term.

**Article VII: Fiscal Year**

The fiscal year of the Committee shall be the same as the Chief’s Association (January through December).

The EMS Division will be responsible for management and distribution of funds from the EMS Account of the PCFCA finance.

The undersigned, Chair and Vice Chair of the Pierce County EMS Division and the President of the Pierce County Fire Chiefs Association (PCFCA) certify that the above and foregoing Bylaws of said Association were adopted by the directors as the Bylaws of Pierce County EMS Division and that the same do now constitute the Bylaws of this Association.

Dated this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2014.

Attest:

Keith Wright, President, PCFCA

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Judy Murphy, Chair, PC EMS Division

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Russ McCallion, Vice Chair, PC EMS Division